





WELCOME

Welcome to the Columbus Fishing Expo, powered by RAM. We are excited that you have chosen to participate as an exhibitor for this event. This is your Exhibitor Kit and it includes all the information you need to make the expo a success for your business.

YOUR EXHIBITOR KIT INCLUDES:

- Show Times and Dates
- Move-In Information
- Hotel Accommodation Information
 - Booth Regulations
 - Show Contact Information

Questions about the show or information in this kit can be directed to:

David Hoheisel 614-361-5548 david@columbusfishingexpo.com

MOVE-IN DATES & HOURS

Move-in starts on Thursday February 9th at 8:00 a.m. Your assigned drive-in date and time (if applicable) are on the separate attached bulk move-in schedule. For the safety of our exhibitors, booth exhibitors may not move in during Bulk Move-In times.

Bulk Move-In, Thursday, February 9: 8:00 a.m. - 1:00 p.m. (Staging/Drop-Off, Wed 10 a.m -5 p.m.) General Exhibitor Move-In, Thursday February 9: 1:00 p.m. - 7:00 p.m. / Friday, February 10: 8:00 a.m. - 11:00 a.m.

MOVE-OUT DATES & HOURS

Sunday, February 12: 5:00 p.m. - 8:00 p.m.

*SEE THE ATTACHED BULK MOVE IN SCHEDULE (IF APPLICABLE) FOR YOUR SPECIFIC MOVE-IN/MOVE-OUT TIME

SHOW DATES & HOURS

Friday, February 10: 12:00 p.m. - 8:00 p.m. Saturday, February 11: 10:00 a.m. - 8:00 p.m. Sunday, February 12: 10:00 a.m. - 5:00 p.m.





ADMISSION

\$12.00 Single-Day Adult Pass \$20.00 Weekend Adult Pass 2 KIDS 17 AND UNDER ADMITTED FOR FREE WITH EACH DAILY ADULT TICKET PURCHASE.

SHOW PROMOTIONS

Ladies Night - Friday, February 10: Women pro-staff speakers, half price ladies admission. Military Day - Sunday, February 12: Half price admission with active or retired military ID. Youth Town Hall Q&A - Friday, February 10: Free Admission for kids.

HOTEL INFORMATION

Holiday Inn Columbus - Dwtn/Capitol Square
175 East Town Street
Columbus, OH 43215
614-221-3281

RATE: \$99.00/night (Single/Double)Plus Tax
Cut off date: 01/30/16

Mention Columbus Fishing Expo for discount

Expo Center Camping 614-294-9336 or 614-294-9338

RATE: \$35.00/day

Electric hookup only, no full service camping

ATM INFORMATION

An ATM will be located near the entrance of the exhibit hall.

EXHIBITOR ENTRANCE & SHOW OFFICE

The exhibitor **registration will be located in the show office** to the right of the main entrance. The exhibitor entrance will be through the doors on the Northeast corner of the building. In order to serve our ticket holders better, exhibitors are asked **not to enter through the front of the building.** Each vendor will receive four (4) gate passes. Additional passes may be purchased from the show office for \$6. Lost passes may be replaced for \$6.

REGISTRATION

During Move-In, registration will be conducted in the show office adjacent to the main entrance as noted on your floor-plan. During move-in, registration will be open from 8:00 a.m. - 5:00 p.m. During the show, the show office will be open one hour prior to show opening until one hour before closing. The entrance for exhibitors will be open at the northeast corner of the building one hour prior to the show opening. The exhibitor entrance is a pass only gate. Any exhibitor needing entry more than one hour prior to opening must fill out an early-entry form one (1) day in advance. Form will be available in the show office and must be approved by show management.

PROMOTIONAL/CLIENT TICKETS

Exhibitors may purchase tickets, at a discount, through the show office and may be picked up at the ticket counter 1 hour prior to the show.



MOVE-IN/OUT INFORMATION

*PLEASE DO NOT BLOCK THE LOADING DOCK DOORS LOCATED AT EITHER END OF THE EXHIBIT HALL. VEHICLES BLOCKING THE LOADING DOCK DOORS WILL BE TOWED.

- ALL BOOTHS MUST BE COMPLETED BY 11:00 a.m., Friday February 10
- LABOR may not be available to help you unload your vehicles. Please be sure to allow adequate time to set-up. If you need additional help to unload your vehicle please contact show management.

TRANSPORTING DISPLAYS: Enter the north dock (side of building). Directions are enclosed. After unloading, YOUR VEHICLE MUST BE REMOVED FROM THE DOCK AREA IMMEDIATELY. VEHICLES ARE NOT PERMITTED INSIDE THE BUILDING AFTER BULK MOVE-IN.

ALL exhibits **MUST** remain in place until closing, Sunday, February 12 at 5:00 p.m. Booth exhibits must be completely removed no later than 8:00 p.m., Sunday, February 12.

EXHIBITOR PARKING

Exhibitors are encouraged to purchase a 3-day parking pass (\$14 per vehicle). Designated vendor parking is located the right of the main gate behind the concrete wall adjacent to the Celeste Center. Overnight trailers must be parked against the 17th Ave fence.

SHOW CONTACTS

Show Producer	David Hoheisel	Telephone/Internet	/ Chris Hutchinson

NetSteady Communication Columbus Fishing Expo Data

614-345-5000 614-361-5548

david@columbusfishingexpo.com cmh@netsteady.com

Executive Director/ Sound/Lighting Lesley Hoheisel Tom Ansteatt

Show Office Columbus Fishing Expo OKI, Inc. 614-325-0682 614-294-2555

lesley@columbusfishingexpo.com toma@okiproductions.com

Marketing Director/

Ben Morris Sponsorships, Media Ignite Media Marketing

Relations 859-814-4289 ben@ignitemm.com

Show Decorator Scott Perone

Expo Services 740-454-1201

Show Advertising Chad Pepper

Bounce Back Ads 614-746-4298

chadpepper@bouncebackads.com



BOOTH DECORATION/CONSTRUCTION

Booth construction MUST be sound so as not to collapse or produce hazardous conditions for occupants and show patrons. 8 foot draped backdrops are provided by the show. However we recommend creating a solid background. A custom backdrop will improve the quality of your display and the prestige of the Show. The show also provides an 8 foot skirted table and 2 chairs per 10'x10' booth space. Please contact David Hoheisel at 614-361-5548 with any questions.

Decorations, signs or other designs MAY NOT obstruct other displays. HEIGHT LIMIT: 8 feet backwall. SIDEWALL DISPLAYS MAY NOT EXCEED 48 inches along sidewalls. Each booth must have, at a minimum, an 2'x8' banner display. The banner may be hung from the back wall of your display.

FIRE EMERGENCY PLAN

- 1. An announcement will be made by security in the event of a fire emergency.
- 2. In the event an emergency announcement is made, you and your staff are to proceed and exit through the nearest fire exit.
- 3. If all possible encourage everyone exiting to do so in a calm and orderly fashion.
- 4. Once the emergency is over, Exhibitors will be re-admitted prior to the public through the exhibitor entrance at the northeast corner of the building.

FIRE PREVENTION CODE

All materials used for decorations MUST BE FLAME RESISTANT, capable of meeting a MATCH FLAME TEST. No HAZARDOUS equipment or material is permitted in the exhibit area without written approval from the Fire Marshall. (Includes open flame, hot coals, toxic liquid or gases, flammable chemicals, liquid, solid or gas, LP cylinder, etc.) ALL COMBUSTIBLES (cartons, crates, packing materials, etc.) MUST BE REMOVED from exhibit area.

FIRST AID

In the event of a medical emergency please notify event management. If necessary dial 911 immediately.

HANGING SIGNS

Hanging signs over booths is not permitted. All sign sizes, sign copy and sign locations are at the discretion of the Columbus Fishing Expo. The Columbus Fishing Expo reserves the right to make changes in the sign specifics without prior notice. No other type of signs may be suspended from the ceiling other than show directional and feature signs except at the sole discretion of show management.

INSURANCE REQUIREMENTS

ALL exhibitors MUST furnish one million dollars in public liability insurance naming the Columbus Fishing Expo additionally insured. Evidence of coverage must be sent to 10 E. Schrock Rd #122, Westerville, OH 43081 or emailed to lesley@columbusfishingexpo.com. This is an important safeguard for your company while exhibiting at a public show. **Exhibitor insurance may be obtained from:** www.insurance4exhibitors.com/rp/fishexpo/



LIQUOR CONTROL POLICY

ALL agents, employees, guests or exhibitors are prohibited from selling, giving away or bringing upon the premises, any intoxicating liquor, liquids or compounds (ORC 4301.62) This section does not apply to liquor lawfully purchased through the liquor license holder of the building (concessionaire).

PUBLICITY & PROMOTION

Publicity starts with interesting and newsworthy releases and captioned photos. Alert us now of plans involving unique or exclusive products, history of invention or development of your product or a visiting VIP or celebrity.

Highlight your participation in your TV, radio, newspaper, advertising, general mailings, newsletters or fliers. Treat it with the excitement it deserves!

RAFFLE REGULATIONS

Ohio law prohibits the sale of raffle tickets or the conducting of raffles by any company, corporation, non-profit organization or any other entity in a facility which holds a liquor license. The Ohio Expo Center holds such a license, thus prohibiting this type of activity. (ORC 2915)

SPECIAL NOTE... ATTENTION EXHIBITORS!

Why are you at the show? To Sell!

What is the best way to generate a lead for a possible sale? Your exhibit presentation & qualified exhibit staff!

How best do you present your exhibit? In an imaginative & professional manner!

How do you accomplish that? By creating a display with floor covering and signage that promptly identifies the company name and your benefits! Banners, handwritten posters and signs, concrete floor under your feet and sloppy display elements show results - but not what you are looking for!

Your competitors that have done their homework will out-class and out-sell you every step of the way. Consumer trade shows are made up of your competitors and you can bet they will be gunning for you. So look alive, vibrant and give an accurate reflection of your business through your exhibit!

TRANSIENT VENDORS LICENSE

The State of Ohio requires a transient vendor's license when the person who, in the usual course of his/her business, transports inventory, stock of goods, or similar personal property to a temporary place of business in a county in which he/she has no fixed place of business, for the purpose of making retail sales of such property. [http://www.tax.ohio.gov/portals/0/forms/sales and use/Applications-2009/ST STIT Fl.pdf] State Tax: 5.75% // Local Tax: 1.75%





USE OF SPACE REGULATIONS

All sales, taking of orders for future delivery, conferences, lectures, displays and distribution of literature will be in a dignified manner consistent will the overall theme of the show within the confines of leased space. No noise making devices, public address systems and/or sound systems of any type shall be allowed without specific prior written approval of show management. All exhibits must have attendants during show hours unless other arrangements are made with show management. All rubbish must be moved into the aisles at the end of each day of the show. No helium filled balloons or placement of stickers on persons or expo center grounds will be permitted.

ADVERTISE AT THE SHOW

Advertising at the show is the best way to direct attendees to your booth. Several options are available at the show. Contact Chad Pepper at 614-746-4298 for more information.

SECURITY AND TRAILER PARKING

The expo area is patrolled nightly by the Ohio State Patrol. Officers also patrol the inside of the exhibit hall in the evening. Buildings will only be unlocked by a state fairground employee with the show director present. If you bring a trailer and leave it on the grounds it must be parked in designated overnight parking. Trailers or other vehicles not parking the designated area are subject to ticketing or towing. You can also park your trailer at the hotel sponsor Holiday Inn if you have booked rooms there. The Columbus Fishing Expo and Ohio State Fairgrounds are not responsible for any stolen, lost or damaged items from your booth, trailer(s) or vehicles parked on fairground property. If you suspect someone is stealing from your booth contact show management immediately.



BULK MOVE-IN SCHEDULE

Bulk exhibitors must adhere to the move-in schedule. Please inform the gate attendant upon your arrival. If you are not able to make your scheduled time you must inform show management immediately and make arrangements for another move-in time.

Vehicles must be removed from the Expo floor no later than 1:00 p.m.

*PLEASE DO NOT BLOCK THE LOADING DOCK DOORS LOCATED AT EITHER END OF THE EXHIBIT HALL. VEHICLES BLOCKING THE LOADING DOCK DOORS WILL BE TOWED.

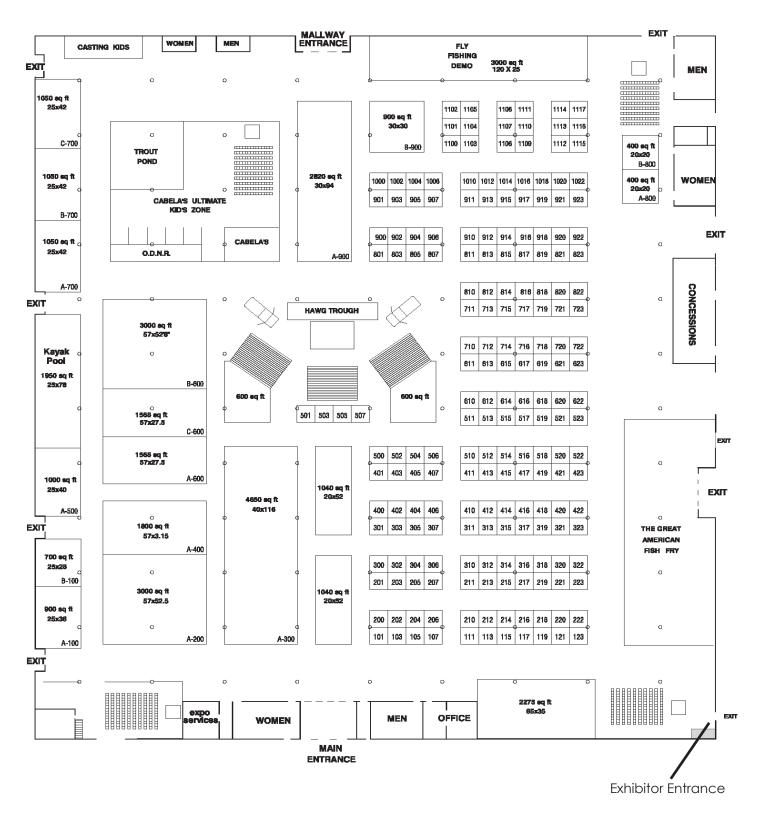
North Loading Do	ck Grandt Industries	East Loading Docl 8:00 a.m.	k Fisher's Marine Charles Mill Marine
8:00 a.m.	Taylor's Southshore Marine Outdoor Source Sizzle Marine	10:00 a.m.	Columbus Kayak
10:00 a.m.	Mad River Outfitters Vic Coomer Lures ODNR		Paul's Marine Fisherman's Warehouse Vance Outdoors
11.00	DAAA Tuu alaa	11:00 a.m.	Knox Marine
11:00 a.m.	RAM Trucks Fisherman's Central Domka Outdoors Tracy's Pointe Lodge	1:00 p.m.	Spend-a-Day Marina
Noon	Hooker's Tackle Pro Tackle Mogador Bait and Tackle Soremouth Tackle Amish Outfitters		

PRE-EVENT STAGING

Boat and vehicle exhibitors may drop off vehicles being used for display at the Expo beginning on Wednesday, February 8th between the hours of 10:00 a.m. and 5:00 p.m. Boats and vehicles must be secured and parked in the exhibitor parking area. Vehicles left in undesignated areas are subject to ticketing and towing. The Columbus Fishing Expo and the Ohio Expo Center are not responsible for vehicles or their contents left overnight.









CORPORATE OFFICE:

P O Box 2969 Zanesville, Ohio 43702 Phone 740-454-1201 Fax 740-454-4809

EXHIBITOR ORDER FORM EXHIBIT BOOTH DECORATING FORM

ADVANCE RATE: ORDER MUST BE RECEIVED 2 WEEKS PRIOR TO OPENING DAY OF SHOW ALL ORDERS RECEIVED AFTER DEADLINE WILL BE AT FLOOR RATE

FURNITURE - TABLES - CARPETING - ACCESSORIES

	FURNITURE - TABL	ES - CARPETING	- ACCESSORIES)
QTY	TABLES & RISERS (undraped)	ADVANCE RATE	FLOOR RATE	EXTENDED PRICE
	TABLE - 24"x 4'x 30"	\$28.00	\$33.60	
	TABLE - 24"x 6'x 30"	\$30.00	\$36.00	
	TABLE - 24"x 8'x 30"	\$33.00	\$39.60	
	RISER - 12"x 4'x 12"	\$14.00	\$16.80	
	RISER - 12"x 6'x 12"	\$15.50	\$18.60	
	Extend Table to 40" high	\$10.00	\$12.00	
	TABLES & RISERS (draped)	Circle color preferred	BLACK - BLUE - RED	- WHITE - MAROON
	TABLE - 24"x 4'x 30"	\$42.00	\$50.40	
	TABLE - 24"x 6'x 30"	\$59.00	\$70.80	
	TABLE - 24"x 8'x 30"	\$70.00	\$84.00	
	RISER - 12"x 4'x 12"	\$22.00	\$26.40	
	RISER - 12"x 6'x 12"	\$29.00	\$34.80	
	Extend Table & Drape to 40" high	\$25.00	\$30.00	
	CARPETING	Circle color preferred	BLACK - BLUE - RED	- WHITE - MAROON
	9' x 10' Carpet	\$75.00	\$90.00	
	9' x 20' Carpet	\$150.00	\$180.00	
	9' x 30' Carpet	\$225.00	\$270.00	
	Carpet Padding	\$0.70/sq.ft.	\$0.84/sq.ft.	
	Custom Size Carpet' x'	\$0.83/sq.ft.	\$0.95/sq.ft.	
	FURNITURE			
	FOLDING CHAIR	\$5.00	\$6.00	
	STACK CHAIR	\$25.00	\$30.00	
	BAR STOOL	\$30.00	\$35.00	
	OFFICE CHAIR	\$40.00	\$45.00	
	WASTE BASKET	\$10.00	\$12.00	
			SALES TAX @ 6.75%	
	PLEASE MAKE CHECKS PAYABLE TO: I	EXPO SERVICES	TOTAL	
	•			

The above is a basic listing of items available. Contact a representative for quotation on other items.

	s a basic listing of items availa	•			
CHECKS - Please complete the following:		CREDIT CARD - Please complete the following: VISA M/C AM EX DIS (CIRCLE ONE)			
Check Number:	Dated	Acct. Number			
		I.D. Number	3 or 4 digit no. o	on back of card	
Amount \$	ed upon receipt. Do not post date!	Card Holder Name		EXP	
Thore is a \$20.00 onargo for a	in original returned by the bank.	Signature			
Name of Event		Booth Number(s)		50% CANCELLATION FEE FOR ALL ORDERS CANCELLED	
		Tel No		CHANGED AT SHOW SITE.	
I IIII Name		1 el. No		PAYMENT MUST BE RECEIVED	
Address	City	State	Zip	BEFORE SERVICE IS PROVIDED.	
Print Your Name	Sig	gnature			

^{\$\}text{THIS FORM MUST BE COMPLETED AND RETURNED FOR YOUR ORDER TO BE PROCESSED. **KEEP A COPY FOR YOUR RECORDS**



RATES

DO NOT include connecting equipment or special wiring.

Rates quoted below cover resonable access to electrical circuit and

CORPORATE OFFICE:

P O Box 2969 Zanesville, Ohio 43702 Phone 740-454-1201 Fax 740-454-4809

EXHIBITOR ORDER FORM OHIO EXPO CENTER ELECTRICAL SERVICES

ADVANCE RATE: ORDER MUST BE RECEIVED 2 WEEKS PRIOR TO OPENING DAY OF SHOW ALL ORDERS RECEIVED AFTER DEADLINE WILL BE AT FLOOR RATE

SPECIAL WIRING

Electrical labor rate is \$50.00 per hour between 8:00AM and 5:00PM Double time rate applies after 5:30PM and on Saturday Sunday, and

All wiring and electrical work on exhibitor's display will be charged on Holidays. Labor billed at 1 hour minimum. a time and material basis. Two weeks advance notice on all labor orders is required. All clean Proper tagging of equipment indicating voltage, phase, current, etc. is line requests will be done by quotation only. the responsibility of the exhibitor! Additional charges may apply for outdoor exhibitor spaces. ELECTRICAL OUTLET MAY BE ON PILLER BEHIND BOOTH IF NOT IN BOOTH. FOR QUOTE CALL 740-454-1201 **ELECTRICITY AND ACCESSORIES QUANTITY SINGLE PHASE ADVANCE RATES FLOOR RATES TOTAL** 120 Volt 0-1000W \$ 50.00 per outlet \$ 75.00 per outlet 120 Volt 1000- 2000W \$ 55.00 per outlet \$ 80.00 per outlet 208 Volt 20 Amp \$ 75.00 per outlet \$ 110.00 per outlet 208 Volt 30 Amp \$ 95.00 per outlet \$ 135.00 per outlet 208 Volt 50 Amp \$ 125.00 per outlet \$ 175.00 per outlet **THREE PHASE** \$ 125.00 per outlet \$ 185.00 per outlet 208 Volt 20 Amp 208 Volt 30 Amp \$ 140.00 per outlet \$ 200.00 per outlet 208 Volt 50 Amp \$ 165.00 per outlet \$ 235.00 per outlet **EQUIPMENT** Extension Cord (one receptacle) \$ 20.00 each \$ 30.00 each 3-Way Cube Tap (three receptacle) \$ 20.00 each \$ 30.00 each 4-Way Quad Box \$ 25.00 each \$ 35.00 each LABOR ******* LABOR IN Straight time 50.00 per hour ****** LABOR IN Over time \$ 100.00 per hour ******* \$ 50.00 per hour LABOR OUT Straight time ******* \$ 100.00 per hour LABOR OUT Over time PAYMENT PLEASE MAKE CHECKS PAYABLE TO: EXPO SERVICES **TOTAL** CHECKS - Please complete the following: CREDIT CARD - Please complete the following: VISA M/C AM EX DIS Check Number: ____ Dated ____ Acct. Number Exp. Date _____ 3 or 4 digit no. on back of card NOTE: All Checks are deposited upon receipt. Do not postdate! There is a \$25.00 charge for all checks returned by the bank. Card Holder Signature PLEASE COMPLETE THIS PORTION - (For CREDIT CARD PAYMENTS - Provide C.C. billing address) **50% CANCELLATION FEE FOR** Booth Number(s) _____ ALL ORDERS CANCELLED OR Name of Event CHANGED AT SHOW SITE. ______Tel. No. _____ Firm Name ____ PAYMENT MUST BE RECEIVED _____ State _____ Zip ____ City ___ BEFORE SERVICE IS Address ___ PROVIDED Print Your Name Signature



CORPORATE OFFICE:

P O Box 2969 Zanesville, OH 43702

Phone: 740-454-1201 Fax: 740-454-4809

EXHIBITOR'S SHIPPING INSTRUCTIONS, INFORMATION & RATES

ADVANCE SHIPMENTS: To assure that your materials arrive on time we suggest you check with your car allowed 30 days free storage. These should be consigned and the bill of lading	ier to allow ample time for delivery. shipments will be accepted nade out as follows:	at our location and
Name of Event		
Name of Exhibiting Company		
Booth No	Special Markings	
c/o Expo Services & Professionals 717 East 17 th Ave. Columbus, Oh 43211	Special Markings: Shipments will be accepted Mondays through Fridays - 9:30am - 2:30pm Call 740-607-9500 to arrange off-loading	3
ESTIMATED ADVANCE PAYMENT AMOUNT \$	FORLBS.	
	LL OF LADING OR DELIVERY RECEIPT , WEIGHT AND TYPE OF MERCHANDISE	
A copy should be mailed immediately to Expo Services, PO Box 2969, Zanesvinstalling your area should they require assistance in tracing shipments.	Ile, OH 43702. A copy should also be provided to the person re-	sponsible for
In order to assure expeditious handling of exhibit material, exhibitors must clear Expo Services to schedule for unloading at the show site.	all movement of material with Expo Services. We suggest that e	exhibitors contact
RATES: UNLESS SPECIFIED OTHERWISE, THESE RATES ARE MINIMUM CHARGE all classification	ROUND TRIP BASED ON INCOMING WEIGHT200 lbs.	
CRATED MATERIALS AND EQUIPMENT RECEIVED AT THE SHOW Material will unloaded and stored at the show site for up to 30 days prior to Show		booth at close of
show, moved to the loading area, and reloaded on truck.	or fraction there of per shipment	

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING:

This classification shall be applied to, but not limited to, van shipments or shipments by any truck which, because of the height of the truck bed, cannot be unloaded at the docks and/or the shipment is packed in such a manner as to require unlading by hand (l.e., loose display parts, uncrated equipment, etc.) regardless of the kind of carrier or vehicle used, and/or the description of the shipment is such that the type of materials or equipment cannot be determined (i.e. 1 lot, 20 assorted pieces, etc.) Material will unloaded and stored at the show site for up to 30 days prior to Show Date, delivered to exhibitor's booth, picked up from exhibitor's booth at close of show, moved to the loading area, and reloaded on truck.

\$42.00 for each 100 lbs. or fraction there of per shipment.

OVERTIME CHARGES:

Overtime charges will be invoiced on INBOUND FREIGHT received after 3:00 P.M. weekdays or any time Saturday, Sunday, or Holidays.

Overtime charges will be invoiced on OUTBOUND FREIGHT loaded after 5:00 P.M. weekdays or any time Saturday, Sunday, or Holidays

MOBILE EQUIPMENT

Wheeled vehicles will be handled on an hourly basis at prevailing labor rates (straight time and/or overtime) with a minimum charge of one hour per man. Any equipment needed to handle these vehicles will also be charged for at a hourly rate basis. Charges will be invoiced for both inbound and outbound movement.

PAYMENT TERMS: Payment due a time of service. Solely at the discretion of Expo Services, terms may be allowed as follows. Net 10 days. Service charges of 2% per month, or fraction thereof, will be applied to PAST DUE ACCOUNTS. The annual rate for SERVICE CHARGES is 24%. Payment for ALL services and labor, whether ordered by the exhibitor, display builders, or other parties, shall be the responsibility of the EXHIBITOR. All payments must be in U.S. FUNDS.

ALL RATES ARE SUBJECT TO CHANGE WITHOUT NOTICE

BE SURE YOUR MATERIALS ARE INSURED FROM THE TIME THEY LEAVE YOUR FIRM UNTIL THEY ARE RETURNED AT THE CONCLUSION OF THE SHOW.

EXPO SERVICES AND IT'S SUBCONTRACTORS, SHALL NOT BE RESPONSIBLE FOR DAMAGE TO UNCRATED MATERIALS, IMPROPERLY PACKED MATERIALS, GLASS BREAKAGE OR CONCEALED DAMAGE. EXPO SERVICES AND IT'S SUBCONTRACTORS ARE NOT AND CAN NOT BE HELD RESPONSIBLE FOR LOSS OR THEFT OF MATERIALS ONCE THEY HAVE BEEN DELIVERED TO THE EXHIBITOR'S BOOTH SPACE. SIMILARLY THEY CAN NOT BE HELD RESPONSIBLE FOR DISAPPEARANCE OF MATERIALS PRIOR TO BEING PICKED UP FOR LOADING OUT AT THE CONCLUSION OF THE SHOW. ALL BILLS OF LADING, OR SHIPPING INSTRUCTIONS



CORPORATE OFFICE:

P O Box 2969 ZANESVILLE, OH 43702

PHONE: 740-454-1201 FAX: 740-454-4809

OHIO EXPO CENTER

Exhibitor Services: Sign & Banner, Rigging, & Labor Request

Name of Event:	Booth Number:				
Firm Name:	Tel. No				
Ordered by:	Signa	ature:		Date:	
	RIGGII	NG INFORMA	TION		
Set-up Date Tim	ne:	Take Down	Date:	Time:	
Location of Services:					
Description of Services:					
Special Instructions:					
	BIGGIN	0 0007 507			
		G COST EST IG MATERIALS E			
Sign & Banner Hanging: Move-in Move-Out: Mon-Fri - 1 hour Minimum	Rate	# Men	Hours/man		Total
8:00AM - 5:00PM	\$35/hr	_			
5:00PM - 12:00AM	\$45/hr				
12:00AM - 8:00AM	\$70/hr				
Sat-Sun - 1 hour Minimum 8:00AM - 5:00PM	\$45/hr				
5:00PM - 12:00AM	\$55/hr				
12:00AM - 8:00AM	\$90/hr				
Scissor Lift (when needed)	\$25/hr				
Fork Lift Service	\$60/hr.				
			S	ALES TAX - ADD 7%	
Add 30% to all orders not recei (1) No Exhibitors or Decorators ar (2) A drawing for placement of sig	e permitted to hang	any material fron	n OEC buildings		ERVICES
By Check: Check No	Amount \$	By Credit	t Card: dit Card Information:	(CIRCLE ONE) VISA I	M/C AM EX DI
Card Number:		Ехр.	Date	_ I.D. Number:	
Signature:		Car	d member:		
Company:					
Address:		City:		ST: Zip:	

Rev. 9/13



2017 Exhibitor Badge Request Form

Please Complete and Return by January 30, 2017

Exhibitor badges are issue for Full-Time Workers ONLY. Guest discount tickets are available for \$6.00 for family, friends and returning customers. Credentials WILL NOT be mailed. You can pick them up from EXHIBITOR REGISTRATION when you check-in. You can purchase additional credentials for \$15.00 anytime.

Please COMPLETE and RETURN	
Company Name:	Booth #:
Supervisor Name/Owner:	Phone:
Emergency Contact:	Phone:
ATTENTION SUPERVISOR/OWNER: PLEASE INC TO RECEIVE A FULL TIME BADGE (FOUR NAM	CLUDE YOUR NAME IF YOU WISH
TO RESERVE / CLOCK TWILE D/ CD SE (LOCK TWILE	ico Potrice Petrice Primarion,
Full Name	Full Name
Full Name	Full Name

IF YOU HAVE ANY QUESTIONS REGARDING THE EXHIBITOR BADGE FORM PLEASE CALL LESLEY AT 614-325-0682 OR EMAIL LESLEY@COLUMBUSFISHINGEXPO.COM



2017 DISCOUNT TICKET FORM

\$6.00 Half price tickets are great for family, friends and clients!

Note: All tickets will be mailed by January 30, 2016. Any tickets ordered after January 30, 2017 will be held at Exhibitor Registration. Special Guest Tickets will also be on sale (cash, check, or credit card) during Move-in and throughout the show hours at the Exhibitor Registration. Unused tickets may be returned for a refund if received NO LATER than 3:00 p.m., Sunday, January 12, 2017. Refund checks will be mailed within ten (10) business days.

Email Lesley@columbusfishingexpo.com Company Name: # of tickets requested: _____ \$ has been included (check, credit card information, or money order MUST accompany this form). Make check payable to Columbus Fishing Expo, LLC (US Funds Only) OR use a credit card (Only Visa & MasterCard are accepted) MASTERCARD Authorized Dollar Amount (in US Funds) \$ VISA Full Name on Credit Card: ____ Full Address (Card Billing Address, No P.O. Boxes): Credit Card Number: Expiration Date: Security Code (3 Digits, Back of Card): Signature: _____ Hold tickets at registrations OR Please mail to this address (Columbus Fishing Expo, LLC claims no responsibility for tickets lost in the mail.) Please mail to this address:



2017 RAFFLE PRIZE SPONSORSHIP

Market your company to thousands at the Columbus Fishing Expo!

Every hour during the expo we will be giving away products from vendors live from the Hawg Trough. By sending product and sponsoring a raffle prize your company will be featured as part of PA announcements during the show and on our website before the event.

Your company will also receive exclusive access to the contact database of all the raffle entries.

Email Lesley@columbusfishingexpo.com for more information.

Company Name:	
Product Name: Product Details:	
Company Website: Company Facebook Page:	

Raffle prize products must be delivered to the show office by Friday, February 10, 2017 at 10:00 a.m.